

SMBE SAC Meeting #6 Minutes

Date: **May 12, 2026**

Format: Virtual

Present: Kelly Joy, Lynn Wyatt-Reichheld, Ashley Hurshman, Harmonie Chafe-Webber, Katie Foley, Roberta Inglis, Kirk Campbell, Alanah Kelly

Regrets: Shawna Murray

Welcome and call to order.

- **Minutes:** minutes were approved by Harmonie and seconded by Ashley
- **Reports**
 - **Principals Report**

Kelly shared the following items:

- We had our Book Fair which was well received. We had lots of families drop in on the Wednesday afternoon session. The total sales were \$9 410 and the school gets 50% of those sales.
- Our book order from the Coins for Books fundraiser has not yet been done yet but will be done prior to the end of year.
- Our grade 5s have completed their first of two trips to the Pottery Lab. The second trips will all be completed by next Wednesday.
- The tie dying of the t-shirts for the grade fives has been confirmed for June. They are waiting on the HRA budget to determine if we may need to ask the PTC to help supplement the purchase of the 70 t-shirts.
- Springo Bingo took place on May 6th and 7th and was very successful. The preliminary total was approximately \$4000.
- The grade 3 Provincial Assessment began today. The reading and writing portions will conclude tomorrow while the math portion will take place next Wednesday and Thursday.

➤ **Student Success Report**

Kelly shared the following:

- ❖ **School-Based Literacy Update:** The staff had the opportunity to have a virtual workshop with American author Ralph Fletcher who spent time discussing strategies that teachers can use to help students with their writing. With educational teaching standards that some can see as confusing, a barrage of curriculum goals, proficiencies, etc., the idea of building student “wri-identity” (writing + identity) emerges as a clear and tangible goal for our teachers. Just as we want students to see themselves as readers, we want them to see themselves as writers.

This PD session looked at the how and why teachers should be emphasizing the importance of:

SMBE SAC Meeting #6 Minutes

- *creating a common language for the writing classroom
- *boys often draw in action whereas girls tend to draw as a still frame
- *attending to our own wri-dentity
- *focusing on individual writing projects
- *making time for students to reflect on themselves as writers (especially the reluctant writer)
- *letting mentor texts lift and inspire young writers

- ❖ **School-Based Math Update:** Our SLC elementary math consultant Jennifer Mallette will be in next week during our staff meeting to do some professional development with our grade 2-5 teachers with regards to fact fluency (multiplication and division). Our goal is to have data that is consistent to show that they are using efficient strategies for true automaticity
- ❖ **School-Based Well being Update:** Additional materials have been purchased for outside play (chalk, buckets, kitchen tools, additional balls). Our hope is this will continue to support positive play and interactions for our students, both those that like the active sports play and those who want creative outlets in the pea gravel filled sandboxes.

➤ Financial Report

- **Remaining Balance of \$3605.28**

Still waiting to hear back from HRCE regarding the Chromebook purchases. Our year end report will be finalized next month with amounts.

➤ New Business

- **Staffing Update**

We have received our staffing allocation for the 26-27 school year. We will have 15 classrooms and we will have combined classes at each grade level and we have two combined grade 4/5s and the reasoning for that is due to our numbers at the various levels and that we have to ensure that none of our classes are at hard cap (22 in P-2 and 27 in grades 3-5) because we have to have seats available. Additionally, with the specialists we have the following

- Learning Center allocation went from 2.5 to 3 staff
- French remains the same
- Music and Physical Education dropped down .1 as we will only have the 15 classes.
- The School Counsellor, Early Literacy Support Teachers and Resource allocations also remain the same.

Information regarding our admin assistant, library support specialist, Early Childhood Educators and EPAs are still to come as the NSTU contract states that those staff need to know their assignments by a certain deadline (this year it is tomorrow, May 13th).

SMBE SAC Meeting #6 Minutes

➤ **Other Business**

- There was a question sent to our chair regarding school boundaries at HPCS and if there was any talk about our boundaries changing? Response: There is no talk of that at this point.

- Our chair also said that people have been reaching out to see if our SAC is able to speak to the issues pertaining to the possible loss of the Library Support Specialists but unfortunately, we aren't able to speak to the issue.

- Final meeting of the year will be Tuesday, June 9th at 6pm in person.

➤ **Meeting Adjourned** at 6:58 pm.