

SMBE SAC Meeting #4 Minutes

Date: **March 3, 2026**

Format: Virtual

Present: Kelly Joy, Lynn Wyatt-Reichheld, Ashley Hurshman, Harmonie Chafe-Webber, Katie Foley, Alanah Kelly, Shawna Murray

Regrets: Kirk Campbell, Roberta Inglis

- **Welcome and call to order.**
- **Minutes:** minutes were approved by Ashley and seconded by Harmonie.
- **Reports**

- **Principals Report**

Kelly shared the following items:

- ❖ Our Coins/Cash for Books Dance had to be cancelled due to school being closed that day. Due to the inability of us being able to re-book the school for the evening, the school will have a sock hop instead and do the fundraiser as a challenge encouraging students to bring in coins and cash and some of the top classes will win prizes. The sock hop will be at the end of this week and as of today, our total raised is \$1200.95. This will be a great opportunity to get more books into our school library.
- ❖ SMBE hosted a wonderful presentation On February 24th from Unplugged Canada about the impacts of smartphones and social media on children. Children are greatly impacted by social media and smartphones and the presentation offered alternatives and ideas were shared with the parents and guardians who want to protect children and create healthy habits. The presentation was supposed to be a hybrid of in person/virtual but again school was closed that day, so it had to be fully online, but it had been recorded, and the link was shared in our March newsletter.
- ❖ Our Report cards will be going home at the end of March with Parent Teacher conferences being held the first and second of April. The format will be student led.
- ❖ We have a couple of presentations coming up after March Break (Earth Rangers discussing earth and animal conservation and a Neptune Theatre production titled Stop
- ❖ Upcoming in term 3 (dance presentations, drumming, indigenous workshop on land acknowledgements)
- ❖ As always, our Lost and Found continues to overflow. We will lay things out for Parent Teacher/Student Led conferences

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➤ Student Success Report

Kelly shared the following:

- ❖ Our Student Success Plan continues to focus on UFLI (P-2) and Fluency/Comprehension (3-5) in Literacy. In Math we are focusing on Numeracy (P-2) and Fact Fluency (3-5). With Well-Being, we continue to build on fostering positive relationships and getting to know our students
- ❖ As part of our student success plan, we look at all students and then desegregate the data to look carefully at those students who are historically marginalized (those who identify as aboriginal and/or African descent).
- ❖ No new updated data is available to share as it is not due to us yet but as teacher practice is an important part of the SSP we wanted to share the following-

❖ School-Based Literacy Update:

Our teachers are continuing to implement various strategies and actions to support student growth in the following areas as part of a balanced literacy program.

Foundation of Language:

At P-2 continue with small group phonics instruction and monitor student progress with our UFLI teachings, focusing on the established “Look Fors” in curriculum document and use teacher observations and anecdotal notes along with student products writing samples. Are students using what they are learning independently in all aspects of literacy

At 3-5 continue working with word -level reading and spelling. The grade 3s continue to use whole class UFLI instruction with follow up using targeted small group instruction. The grades 4 and 5 do a mix of word study activities, some UFLI instruction. We are currently doing a targeted word inventory with our grade 4 and 5 students to help us identify further areas needing additional intervention.

Comprehension, Reading Instruction and Assessment:

Continue with Reader’s Workshop-explicit teaching on genres with teachers monitoring growth based using the “Look Fors” in the curriculum and

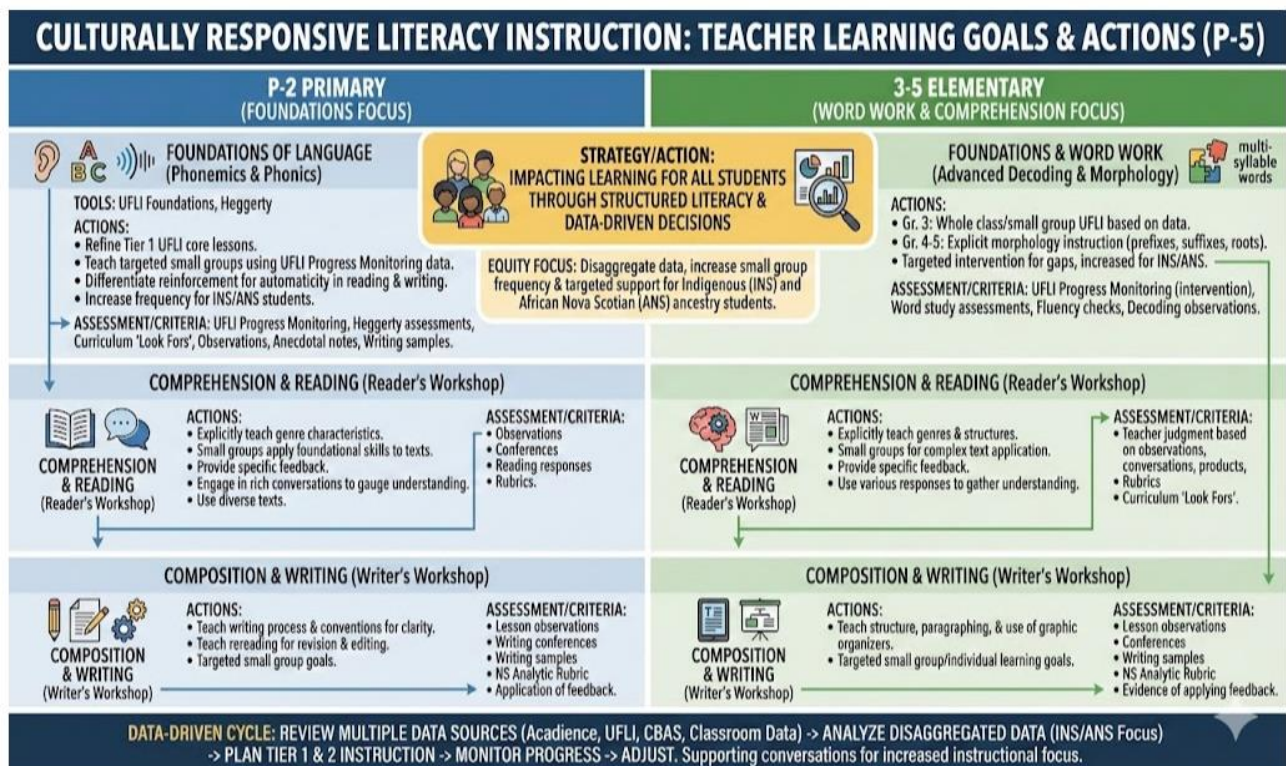
- making observations-as students read
- hold meaningful conversations-whole class, small group, individual that include feedback and building learning partnerships.
- assess and evaluate products-various forms of reading responses, notice if students are adjusting their responses using given feedback
- use rubrics with established criteria

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Composition, Writing Instruction and Assessment

Continue with Writer’s Workshop-explicit teaching with teachers monitoring growth based using the “Look Fors” in the curriculum and

- make observations-made during lessons
- have meaningful conversations-to help deepen student understanding of conventions, including various feedback and building learning partnerships
- assess and evaluate products- writing samples noticing if students are applying feedback in their pieces
- use established criteria, writing rubrics, NS Analytic Rubric



❖ School-Based Math Update:

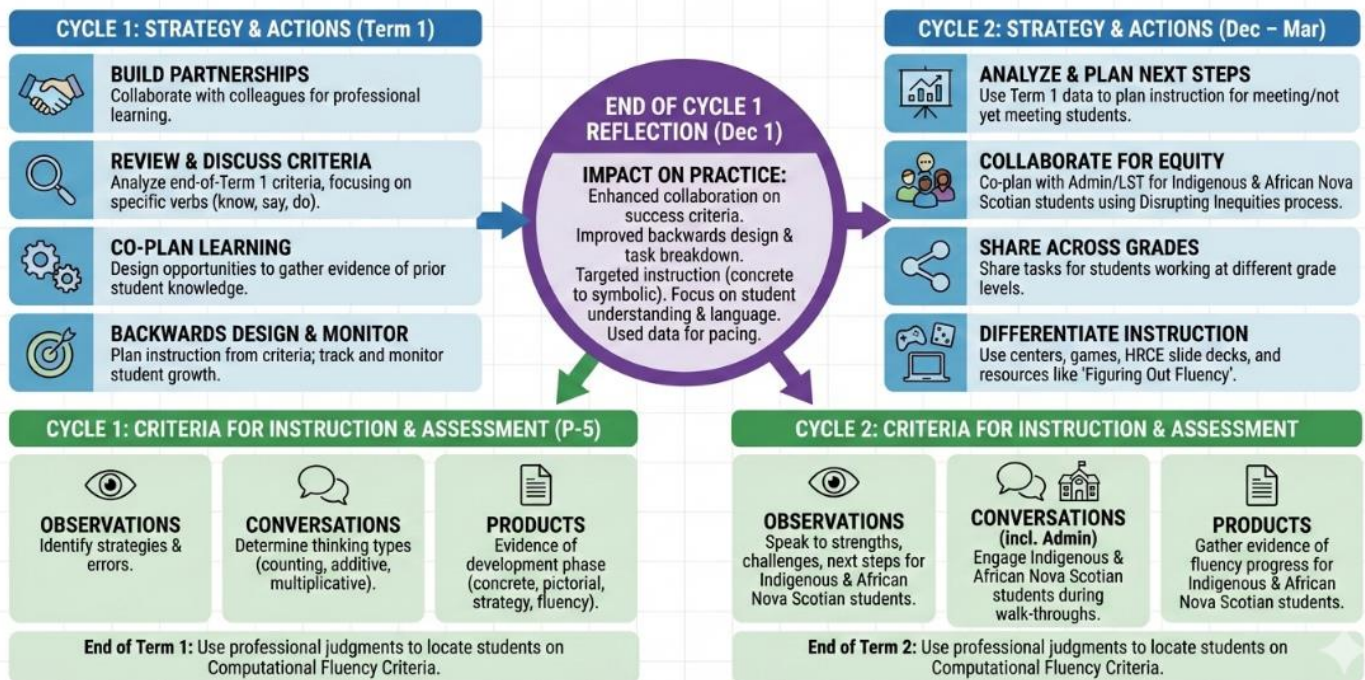
In collaboration with their grade level colleagues’ the teachers will look at:

- making observations of strategies students have in place and the errors that they are making. Teachers will be able to speak to their computational fluency strengths, areas of challenge, interests and identify next steps
- have conversations about the types of thinking students are using to think mathematically (counting, additive or multiplicative)

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- assess and evaluate products that show evidence of the phase of strategy development the students are working in (concrete, pictorial, strategy, fluency). Teachers will gather evidence of learning with students progressing in their understanding of computational fluency, and be able to speak about strengths, challenges and next steps
- using learning targets when engaged in conversations with peers, teacher and admin (during walk throughs).
- have students engage in Math learning stations, games and activities to learn skills and concepts
- use manipulatives, whiteboards, and other various forms of models for students to show and share their thinking and to demonstrate what they already know

MATHEMATICS TEACHER LEARNING GOALS & ACTIONS: CYCLES 1 & 2



❖ School-Based Well being Update

Teachers and students will continue to work together to co-regulate and help students gain confidence in choosing appropriate tools to use along with being able to articulate their needs when things are not going as planned.

Behaviors are being documented based on the Code of Conduct. Insubordination, Interruption of the Learning Environment, and Physical Aggression are the top three that we are facing on a regular basis. The unapproved use of mobile device use was also discussed due to the number of students who had been coming with smartwatches and how they are being used inappropriately.

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➤ Financial Report

- **Remaining Balance of \$3605.28**
- Amount spent in the last month was for a new projector that was needed in one of the classrooms. We are still waiting to know what cost is being assigned to us

➤ New Business

- **Welcome new members:** as discussed at our last meeting, we had three people interested but by the time they needed to provide their bio paragraph for us to put forth to the school community for voting, two had chosen to step aside for now. Therefore, no vote was needed, and we welcome Alanah Kelly whose daughter is in grade one here at the school.

➤ Other Business

- **Budget costs-** schools will be impacted but at this point we don't know to what extent at this point and what the SAC can do to support. Between Ashley and Kelly, they will see who the SAC can reach out to with the parent concerns
- **Beacon the Lighthouse-** will it be coming down from the stage to get to the lobby. School admin will investigate how to get him moved.

➤ **Meeting Adjourned** at 7:30 pm.