

SMBE SAC Meeting #3 Minutes

Date: **January 20, 2026**

Format: Virtual

Present: Lynn Wyatt-Reichheld, Kirk Campbell, Roberta Inglis, Harmonie Chafe-Webber, Ashley Hurshman, Kelly Joy, Katie Foley

Regrets: Shauna Murray

- **Welcome and call to order.**
- **Minutes:** minutes were approved by Kirk and seconded by Roberta.
- **Reports**
 - **Principals Report**

Kelly shared the following items:

- ❖ Kelly and Ashley attended the Provincial SAC meeting on November 28th that was held for Principals and SAC Chairs. (code of conduct overview and student safety and wellness)
- ❖ The school went to Bayview for their Cinderella musical (covered by the PTC).
- ❖ We had our two holiday concerts in early December.
- ❖ We had our holiday boutique and Spirit Week in December.
- ❖ Report cards went home at the end of November and Parent Teacher was held the first week of December following the concerts.
- ❖ Our Lost and Found continues to overflow.

➤ **Student Success Report**

Kelly shared the following:

- ❖ Our Student Success Plan continues to focus on UFLi (P-2) and Fluency/Comprehension (3-5) in Literacy. In Math we are focusing on Numeracy (P-2) and Fact Fluency (3-5). With Well-Being, we continue to build on fostering positive relationships and getting to know our students so that we can better support them when here at school. As part of our student success plan, we look at all students and then desegregate those findings to look carefully at those students who are historically marginalized (those who identify as aboriginal and/or African descent).

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❖ Quick Recap of our School-Based Literacy Data at the end 1st Term Nov 2025:

Comprehension/ Reading Data

69 % of all P-2 students are meeting in comprehension

83% of all grades 3-5 students are meeting reading benchmark

Composition/ Writing Data

70% of P-2 students are meeting in the composition strand

77% of our grades 3-5 students are meeting in writing

In practice, our teachers have had tiered teaching and coaching which has provided support to the teachers as it builds teacher efficacy in a manageable way which impacts our students where they can be successful with various aspects of a balanced literacy program. Those students that require additional supports continue to receive that through resource and early literacy support.

❖ School-Based Math Data at the end 1st Term Nov 2025:

Computational Fluency

81% of all P-2 students are meeting the Criteria for Determining Level of Success

83% of all Grades 3-5 students are meeting the Criteria for Determining Level of Success

Our teachers continue to use their professional judgement to determine growth and progress based on the computational fluency framework. There has been some extra work/support for our 3-5 teachers and our HRCE math consultant who is assigned to our school so that we can provide meaningful learning experiences that can help get our students to automaticity.

❖ School-Based Well being Data at the end 1st Term Nov 2025

Our teachers introduced reset bins to the students to help with self regulation and completed a Teachers' Survey on the "Reset Bins". The SAC members were shown the different items housed within the bins. The data from the survey was as follows

89% of Staff have used the reset bin.

66% of teachers feel confident using the items.

55% of teachers feel that they have had somewhat of enough training to use the reset bin.

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60% of teachers feel confident that they have had enough training to use the bin.

55% of teachers feel somewhat that they know how to support students who need additional regulation strategies.

60% of the teachers feel confident that they know how to support students who need additional regulation strategies.

33% of P-2 teachers say they need additional training for the reset box.

60% of 3-5 teachers say they need additional training with the reset box.

The teachers have received professional learning from our School Councillor to develop a common understanding of what emotional processes underly the observed behaviour. However, more work is needed based on the results of the survey so the school counselor will continue to work with and model it's use the teachers, so the reset bins are more effectively used by the students.

- ❖ The chair had asked if we have a comparison of our LM3 provincial results to previous years and here are the results for our current grade fours and fives

2024-25 (69 students)

Reading	Writing	Mathematics
4.3% were exempt 3 students	4.3% were exempt 3 students	4.3% were exempt 3 students
15.9% (level 1 and 2) 11 students	46.4% (NEE, Level 1 and 2) 32 students	11.6% (level 1 and 2) 8 students
79.7% level 3 and 4) 55 students	49.3% (level 3 and 4) 34 students	84.1% (level 3 and 4) 58 students

2023-24 (64 students)

Reading	Writing	Mathematics
6.3% were exempt 4 students	6.3% were exempt 4 students	6.3 % were exempt 4 students
20.3% (level 1 and 2) 13 students	42.2% (Level 1 and 2) 27 students	14.1% (level 1 and 2) 9 students
73.4% (level 3 and 4) 47 students	51.6% (level 3 and 4) 33 students	79.7% (level 3 and 4) 51 students

Of note, when we look at our curriculum mapping and structures, changes that occur often come from the trends and follow up reports associated with the provincial assessment results.

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➤ Financial Report

- **Starting Balance was \$5381**
- Amount spent to date is \$1775.72 which includes the chapter books (3-5) mentioned last month but also additional resources that directly apply to our SSP. The additional items were classroom books and magnetic letters for UFlI program (P-2), magnetic whiteboards (P-5), professional teacher resources including 6 books for a book club (lunch and learn) led by our school counsellor and school psychologist on Executive Functional Skills.
- The remaining balance of \$3605.28 will go towards the technology upgrades brought forward at the last meeting which we are still waiting on final pricing.

• New Business

- **New members:** our bylaws state that we have 3 parents, 1 community member, and 3 staff so after putting the call out to the community, we have three parents who are interested in the remaining spot that we have. As a next step we will need to get a brief bio paragraph and then put out to the community as part of a survey question/vote to determine the additional parent member that we need. Our chair Ashley will reach out to each candidate to get this process moving forward.

• Any Other Business

- Donations of snow pants and mittens have come in
- We have had some inquiries and questions around our outside time and what it looks like for students. At the last staff meeting we held round table talks to ensure that all staff agree to what our rules are for the outside areas knowing that we always focus on safety first.
- Next meeting will be March 3rd (virtual)

• Meeting Adjourned at 7:30 pm.