

SMBE SAC Meeting #2 Minutes

Date: November 18, 2025

Format: Virtual

Present: Lynn Wyatt-Reichheld, Kirk Campbell, Roberta Inglis, Harmonie Chafe-Webber, Ashley Hurshman

Regrets: Shauna Murray, Kelly Joy, Katie Foley

- **Welcome and call to order.**
- **Minutes:** minutes were approved by Kirk and seconded by Ashley.
- **Reports**

- **Principals Report**

On behalf of Kelly, Lynn shared the following items:

- ❖ SAC meeting for Principals and SAC Chairs which was held last September will take place this year on November 28th
- ❖ The school participated in the 45th running of the Terry Fox Walk/Run at the end of September. We had a goal of fundraising \$1000. We exceeded that amount as our online contributions were \$800 and the in the coin/cash donations were \$692.55 for a total of \$1492.55.
- ❖ Events so far this year: Our first school assemblies were held that recognized Mi'kmaq history month and learning more about the seven sacred teachings. We split the school into two groups for this. We hope to have our second one next week. We also had our Halloween Dance and our Remembrance Day Assembly. Coming up next week the school will be venturing on two trips to Bayview for their Cinderella musical (covered by the PTC). In two weeks, we will be having our two holiday concerts which will take place in the evening- thoughts to consider moving forward is possibly making it a day concert so that we are able to be more inclusive as there is no requirement that staff (teachers and EPAs) be here at night. Also in December will be our Green Christmas/Shopping Event, and Spirit Week that last week.
- ❖ Adaptations will be going home this week, and report cards go home at the end of November and Parent Teacher will be the first week of December following the concerts.
- ❖ Our Lost and Found continues to overflow.

➤ **Student Success Report**

On behalf of Kelly, Lynn shared the following:

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- ❖ As mentioned at the last meeting, the Student Success Plan is currently focused on: Literacy (UFLi at P-2) and Fluency/Comprehension (3-5), Math (Numeracy P-2) and fact Fluency (3-5), Well-Being (Building relationships and Getting to Know our students)
- ❖ Data is always used to inform instruction and practices that can disrupt inequities while also providing rigorous learning opportunities for students of African and Indigenous ancestry while keeping the Inclusive Ed Policy at the forefront of our discussions and decision making. This will also help support the other students in our school.
- ❖ At the end of September, we received our results from the provincial literacy/math assessment (LM3) which was written by our grade three students last May. Last year we had 69 grade 3 students with 66 writing the assessment and 3 were exempt (IPP, away, or by parent request). The results are as follows:

Reading	Writing	Mathematics
4.3% were exempt	4.3% were exempt	4.3% were exempt
15.9% (level 1 and 2) 11 students	46.4% (NEE, Level 1 and 2) 32 students	11.6% (level 1 and 2) 8 students
79.7% level 3 and 4) 55 students	49.3% (level 3 and 4) 34 students	84.1% (level 3 and 4) 58 students
1 ANS student was exempt	1 ANS student was exempt	1 ANS student was exempt
3 INS student were part of the 79.7%	2 INS students were part of the 46.4%	3 INS student were part of the 84.1%
1 ANS student was part of the 79.7%	1 INS student was part of the 49.3%	1 ANS student was part of the 84.1%
1 ANS + INS student was part of the 79.7%	1 ANS + INS student was part of the 49.3%	1 ANS + INS student was part of the 84.1%

Ashley asked if we have a comparison to previous years and Lynn shared that she didn't but could have something for our next meeting.

- ❖ Additional classroom data will be collected by end of term to go into the Classroom Based Assessment System so we can track student progress, identify those that require intervention and other supports and look for trends around student learning.

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- ❖ End of Cycle One is in early December so that's when we will report on how things are going and where we will be going next for cycle two.
- ❖ To help with our Well-being goal of getting to know our students, each class has what we call a reset bin which is filled with different tools to help students step away from the learning for a few minutes to regulate their body/emotions so they can return for optimal learning.

➤ **Financial Report**

Our opening balance will be \$5359 (\$5000 plus \$1 per primary to grade 5 students as of September 30th). Once allocated the funds must be spent by the end of June. The SAC and the teaching staff will be consulted on where the funds can best be used to support.

We have two proposals/requests for funds:

- Chapter Books for two classes (approx. \$400-600)
- Tech upgrades (approx. \$4000) -mainly for Chromebooks as there is no planned rollout this year and we have some that require upgrades due to processing lags or broken/missing keys

Both were passed unanimously by those present, and from Shawna who was contacted as she could not be in attendance, and we wanted all groups represented for the vote for spending.

- **New Business**

- **SAC Bylaws:** reviewed with the group and will be signed by our chair prior to the provincial SAC conference.
- **New members:** we have one parent interested but it has been suggested to us that we put it out to the whole school community, it will go out in our next memo to families to see if there is additional interest.

- **Any Other Business**

- Next meeting will be January 20th (virtual)

- **Meeting Adjourned** at 7:15 pm.