

SMBE SAC Meeting #1 Minutes

Date: **October 2, 2025**

Format: In Person

Present: Shauna Murray, Lynn Wyatt-Reichheld, Kelly Joy, Kirk Campbell, Roberta Inglis, Harmonie Chafe-Webber, Katie Foley, Ashley Hurshman

Regrets:

- **Welcome and call to order.**
- **Minutes:** June minutes were shared and built by the group that evening and were approved during the in person meeting (June 17/2025) by Harmonie Chafe-Webber and seconded by Katie Foley.
- **Reports**
 - **Principals Report**

Kelly shared the following items:

- ❖ Class Configurations (1 Pre-Primary and 16 classrooms with four combined classes (P/1, 2/3, 3/4, and 4/5). Our class sizes between Primary and the straight grade three classes range from 18-22. The upper grades (3/4 up to the straight five classes range from 24-27 with the 27 in each of the straight fives. No changes were made after school started except for adding new students.
- ❖ Universal lunch program is up and running with a new vendor (MC Foods) this year. Overall, it is going well as we continued with our red dot and green dot system to track who gets what. For the most part the students have been positive about the options provided. We provide ongoing feedback. We order extra to help support those that need it. We have also been able to house all students eating in the cafeteria by adjusting our seating plan a bit and making use of the stage this year. This has been helpful as we have less lunch monitors this year.
- ❖ Teachers will be attending the NSTU provincial conference later in October and we look forward to getting feedback from staff on the sessions they will be attending and how it can connect to their practice and student success.
- ❖ Arts Specialists (Danny MacDonald and to an extent I'thandi Munro) are currently working with teachers and students with a focus on the new school Mascot Beacon the Lighthouse. Beacon is being brought in and introduced to the school as part of the updated Code of Conduct and School Vision and Values (plus rules and expectations).
- ❖ Reviewed the updated Code of Conduct.

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➤ Student Success Report

Kelly and Lynn shared the following:

- ❖ Our Student Success Plan continues to focus on: Literacy (UFLi at P-2) and Fluency/Comprehension (3-5), Math (Numeracy P-2) and fact Fluency (3-5), Well-Being (Building relationships and Getting to Know our students
- ❖ Data will be used to inform instruction and practices to disrupt inequities to provide rigorous learning opportunities for students of African and Indigenous ancestry and keeping the Inclusive Ed Policy at the forefront of our discussions and decision making.
- ❖ At this point our literacy support teachers collected data on our grade 1 and two students using a couple of different assessment screeners (Acadience and CORE Phonics Survey). The goal moving forward is to review the data and identify student strengths and plan our next steps.
- ❖ Additional classroom data will be collected by end of term to go into the Classroom Based Assessment System so we can track student progress, identify those that require intervention and other supports and look for trends around student learning.

➤ Financial Report

Our opening balance will be \$5359 (\$5000 plus \$1 per primary to grade 5 students as of September 30th). Once allocated the funds must be spent by the end of June. The SAC and the teaching staff will be consulted on where the funds can best be used to support.

- **New Business**

- The SAC bylaws for the school were reviewed for members. They will be looked at more in depth in November as there may be a need for a vote.
- Ashley will be our new chairperson as Shawna Murray is switching to a community member as her child has transitioned to the junior high.
- The SAC requires the following new members: *parent/guardian*

- **Any Other Business**

- **Meeting Adjourned** at 6:40 pm.